

District of Tumbler Ridge

Standing Committee for Arts & Culture

Terms of Reference

Introduction and Mandate

The Recreation, Arts and Culture Standing Committee is formed under the direction of the Mayor and Council of Tumbler Ridge in accordance with Community Charter Section 141 and approved by Mayor and Council at the regular council meeting of December 2nd 2008. The Standing Committee is mandated to gather information and solicit input from local area residents, as a means to better promote community involvement on issues relating to Recreation, Arts and Culture as assigned to it by the Mayor and Council.

Purpose / Objective

The purpose of the Recreation, Arts and Culture Standing Committee is to provide community-based feedback on issues that fall under its jurisdiction. The overall objective is that the Standing Committee will bring forward, well thought out and researched propositions and policy recommendations to Council, that have an overall benefit to the community.

The Standing Committee will serve as an additional resource for residents of Tumbler Ridge to raise items for Mayor and Council's consideration relating to Recreation, Arts and Culture.

Standing Committee Membership

The membership structure is as follows:

Chair – Councillor from the District of Tumbler Ridge;
Co-Chair – Councillor from the District of Tumbler Ridge;
2 appointed members from the residents of Tumbler Ridge;
Mayor – ex-officio as required.

- The Chair and Co-Chair will be appointed by the Mayor;
- The appointed members will be selected by the Chair and approved by Council;
- The membership positions are voluntary and not eligible for regular remuneration;
- The committee may invite and consult with other parties or standing committees.

Standing Membership Guidelines

- All members must be aware of Conflict of Interest protocol.

Voting Procedure

- Decisions shall be ratified through a simple majority at the meeting;
- In the event of a split vote the ex-officio will cast the deciding vote;
- No proxy votes are permitted.

Meetings

- The chair will establish the meeting schedule;
- A quorum must be met in order for the meeting to be official;
- Discussion may proceed if there is no quorum.

Communication Protocol

- The Committee is not permitted to make public statements to the media without the consent of Mayor or Council;
- The Chair may provide information briefs during Councillors' Business at Council or at Policies and Priority's meetings.

Standing Committee Scope

- The scope of the Standing Committee is to investigate issues assigned to it and report findings back to Mayor and Council and, if appropriate, recommend changes to existing policies or advise of new ones;
- Advise Mayor and Council of local resident perspectives relating to Recreation, Arts and Culture;
- The following items may be examined by the Standing Committee but are not restricted to:
 - Expanding community infrastructure to include a Performing Arts Theatre / Cinema / Illustrative Arts Gallery **"one fits all"** facility.
 - Exploring initiatives to develop and showcase local arts and crafts, locally and within the PRRD.
 - Selecting a safer, more effective site for winter tobogganing and winter child play activities.
 - Exploring potential for a downhill skiing facility within the Tumbler Ridge Municipal District.
 - Selecting a suitable area to increase capacities and expand Grizfest concert activities.
 - Exploring possibilities to expand the menu of recreational, arts and culture activities and schedules at the community center to better accommodate a broader spectrum of our residents.

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The Chair may bring additional issues to the Mayor and Council for permission to investigate.

Terms of the Standing Committees

- The Standing Committees will be in place for one year at which time Mayor and Council will review their effectiveness and make recommendations (as required) pertaining to each committee's; mandate to continue and related Terms of Reference.
- At this time the Mayor and Council will also review and make recommendations regarding the membership of each Standing Committee, by assessing the benefits and/or disadvantages to rotating Councilor members among them.

Budget – To be determined.