

DISTRICT OF TUMBLER RIDGE
DEVELOPMENT VARIANCE PERMIT
APPLICATION



Municipal Contact: _____
 Application No.: _____ Date Received: _____

Phone: (250) 242-4242
 Fax: (250) 242-3993

Applicant: _____ Phone: _____ Fax: _____
 Address: _____
 Postal Code: _____

Registered Owner: _____
 (if not applicant)
 Address: _____
 Postal Code: _____
 Phone: _____ Fax: _____

SUBJECT PROPERTY

Legal Description: _____
 Address: _____ Parcel Size: _____
 Current OCP Designation: _____ Current Zoning Designation: _____
 Current Land Use/Development: _____

PROPOSED VARIANCE

Proposed Use/Development: _____
 Proposed Variation and/or Supplement to the Existing Regulations: _____

ADDITIONAL INFORMATION: (Reasons and comments in support of the application. Use separate sheet or attach plans if required.)

REQUIRED DOCUMENTATION

- | | |
|---|--|
| <input type="checkbox"/> Application Fee \$300 | <input type="checkbox"/> Dimensioned Sketch Plan (if required) |
| <input type="checkbox"/> Application Fee for Site Profile \$50 | <input type="checkbox"/> Dimensioned Site Development Plan (if required) |
| <input type="checkbox"/> Completed Site Profile Form (Schedule 1) | <input type="checkbox"/> Contour Map (minimum of 1:1000 scale) (if required) |
| <input type="checkbox"/> Certificate of Title | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Authorization of Owner | |

I/We _____ make application to the District of Tumbler Ridge for the issuance of a Development Variance Permit.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application including any plans submitted is public information**. I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

 (Date) (Applicant's Signature)

This application is made with my full knowledge and consent.

 (Date) (Registered Owner's Signature)

FOR OFFICE USE ONLY

- | | |
|---|--|
| <input type="checkbox"/> Application Form Complete | <input type="checkbox"/> Authorization of Owner Submitted |
| <input type="checkbox"/> Application Fee Submitted | <input type="checkbox"/> Dimensioned Sketch Plan Submitted (if required) |
| <input type="checkbox"/> Application Fee for Site Profile Submitted | <input type="checkbox"/> Dimensioned Site Development Plan Submitted (if required) |
| <input type="checkbox"/> Completed Site Profile Form (Schedule 1) Submitted | <input type="checkbox"/> Contour Map Submitted (minimum of 1:1000 scale) (if required) |
| <input type="checkbox"/> Certificate of Title Submitted | <input type="checkbox"/> Other Submitted _____ |

CHECKLIST

Dimensioned Sketch Plan draw to minimum scale of 1:1000 clearly indicating:

- Parcel or parcels to be redesignated
- Location (dimensioned from property lines) of existing buildings, structures and any natural features on or adjacent to the property

Dimensioned Site Development Plan drawn to minimum scale of 1:1000 clearly indicating:

- Proposed buildings and structures
- Vehicle access
- Parking layout (with individual stalls clearly indicated)
- Site landscaping

GENERAL OVERVIEW OF PROCESS

