

DISTRICT OF TUMBLER RIDGE

APPLICATION FOR TEMPORARY
COMMERCIAL AND INDUSTRIAL USE PERMITS



Municipal Contact: _____
Application No.: _____ Date Received: _____

Phone: (250) 242-4242
Fax: (250) 242-3993

Applicant: _____ Phone: _____ Fax: _____
Address: _____
Postal Code: _____

Registered Owner: _____
(if not applicant)
Address: _____
Postal Code: _____
Phone: _____ Fax: _____

SUBJECT PROPERTY

Legal Description: _____
Address: _____ Parcel Size: _____
Current OCP Designation: _____ Current Zoning Designation: _____
Current Land Use/Development: _____

PERMIT

Proposed Use/Development: _____
Proposed Variation and/or Supplement to the Existing Regulations: _____
Commencement Date of Proposed Project: _____

ADDITIONAL INFORMATION: (Reasons and comments in support of application. Use separate sheet or attach plans if required.)

REQUIRED DOCUMENTATION

- Application Fee \$300
- Certificate of Title
- Authorization of Owner
- Dimensioned Sketch Plan (if required)
- Dimensioned Site Development Plan (if required)
- Contour Map (minimum of 1:1000 scale)
- Other _____

I/We _____ make application to the District of Tumbler Ridge for the issuance of a Temporary Commercial and Industrial Use Permit.

I also certify that the information contained herein is correct to the best of my knowledge and belief. I understand **this application including any plans submitted is public information**. I authorize reproduction of any plans/reports for the purposes of application processing and reporting.

(Date) (Applicant's Signature)

This application is made with my full knowledge and consent.

(Date) (Registered Owner's Signature)

FOR OFFICE USE ONLY

- Application Form Complete
- Application Fee Submitted
- Certificate of Title Submitted
- Authorization of Owner Submitted
- Dimensioned Sketch Plan Submitted (if required)
- Dimensioned Site Development Plan Submitted (if required)
- Contour Map Submitted (minimum 1:1000 scale) (if required)
- Other Submitted _____

CHECKLIST

Dimensioned Sketch Plan draw to minimum scale of 1:1000 clearly indicating:

- Parcel or parcels to be redesignated
- Location (dimensioned from property lines) of existing buildings, structures and any natural features on or adjacent to the property

Dimensioned Site Development Plan drawn to minimum scale of 1:1000 clearly indicating:

- Proposed buildings and structures
- Vehicle access
- Parking layout (with individual stalls clearly indicated)
- Site landscaping

GENERAL OVERVIEW OF PROCESS

